

NOTIFICATION OF DISCIPLINARY HEARING

Disciplinary Body: DISTRICT OR UNIT # _____

City, State: _____

Charging Person: _____ ACBL Player #: _____

Name: _____ ACBL Player #: _____

_____ **COMPLAINANT** _____ **WITNESS** _____ **PLAYER CHARGED**

This hearing will convene on (date) _____ at (time) _____

at (place) _____.

If you are a complainant your attendance is required. Your failure to appear is grounds for disciplinary action against you. If you are a witness, whose testimony in the opinion of this Disciplinary Body is material to the hearing, you are required to appear. Failure to do so is grounds for disciplinary action, unless reasonable cause can be shown.

The Committee will investigate the following charges:

To the player charged: Among your rights provided in the ACBL Disciplinary Regulations, you have:

1. **RIGHT TO COUNSEL.** Be represented at the hearing by another person who may or may not be an attorney.
2. **RIGHT TO PRESENT EVIDENCE IN YOUR BEHALF.** You may bring witnesses.
3. **RIGHT TO HEAR EVIDENCE.** You are entitled to be present whenever evidence is given, to challenge the evidence, and to questions witnesses.
4. **RIGHT TO CHALLENGE.** You have the right to ask that a particular committee member be removed for cause. The committee remains the sole judge of its membership.
5. **RIGHT TO QUESTION.** You have the right to ask questions of persons testifying at the hearing. The questions are asked through the Chair and at the Chair's discretion.

STATEMENT OF PRIOR DISCIPLINARY ACTIONS

Prior to the fixing of discipline for this offense, the Committee may consider previous sanctions that have been imposed upon you. List below all sanctions (ACBL sanctions include public reprimand, probation, suspension and expulsion) imposed.

DATE	SANCTION	OFFENSE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Your failure to respond accurately to the Committee's inquiry about such prior sanctions, if any, is a separate offense, which may result in a further charge against you.

Signed: _____

Date: _____

**REPORT OF THE DISCIPLINARY COMMITTEE
OF _____ REGARDING CHARGES
AGAINST _____, (ACBL # _____)**

INTRODUCTION

The Committee met to hear charges filed by _____ based upon a
complaint made by _____ against _____.

The committee members who heard the charges were:

_____ , Chairman	Player # _____
_____	Player # _____
_____	Player # _____
_____	Player # _____
_____	Player # _____

Also present were [state name, title or capacity of these people]:

_____	Player # _____
_____	Player # _____
_____	Player # _____
_____	Player # _____
_____	Player # _____

EVIDENCE PRESENTED - *[Briefly state the evidence as presented by the parties.]*

COMMITTEE’S FINDINGS OF FACT

[Based on the evidence, state the committee’s conclusions as to what happened, i.e., “on three hands at the ABC Sectional, Mr. XYZ deliberately changed the results on pickup slips to results which did not occur at his table.”]

DISCIPLINE

[State the discipline; if more than one action is taken, number each discipline and state them separately. If the discipline is outside the guidelines, indicate the reason the committee went outside the guidelines.]

The parties to the Hearing were called into the room and informed of the decision of the Committee and the right of either party to appeal.

Respectfully submitted,

_____ Location/ Tournament _____

_____, Chairman’s Signature Date _____